



**BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT**  
**ADMINISTRATIVE OFFICE**  
**PHONE 516-992-1057 / FAX 516-393-0403**

**Office of Technology & Instructional Services**

Dear Parents, Guardians, and Students:

Throughout the summer, our district has been working on significant Technology initiatives including a new Wireless Network, new interactive Smart Boards and projectors, new desktop computers and Chromebook laptops, and additional Network upgrades. The implementation of such district technology initiatives represents a major shift to 21<sup>st</sup> Century Digital Age learning for our students. In addition, the Bellmore-Merrick Central High School District has recently adopted a Bring Your Own Device (BYOD)/Mobile Learning Device (MLD) policy designed to create new opportunities to enhance our instructional process.

The BYOD/MLD policy will allow students to bring in personal mobile learning devices to school for educational purposes. Acceptable devices will include such items as tablets, laptops, e-Readers, and Smartphones. Student users will understand that the classroom teacher has the authority to determine when use of personal mobile learning devices is or is not appropriate. Any student who brings their personal MLD to school is personally responsible for the equipment. The district will not service or repair any personal MLD not belonging to the district.

This notification is to inform you of this new learning opportunity. Please note that the BYOD/MLD policy is not mandatory and no student will be left out of the instructional process. The district will have systems in place to ensure equity and access.

Please read the enclosed policy carefully with your child including the terms and conditions of use. Please sign the acknowledgement page, and return the signed page to your school building.

We look forward to the learning opportunities that the BYOD/MLD policy will bring to our educational environment. There may be questions along the way and please do not hesitate to offer suggestions and feedback. Thank you for your cooperation and support of the initial procedures and expectations for this BYOD/MLD initiative.

Sincerely,

***Joseph Innaco***

Joseph Innaco  
Director of Technology and Instructional Services

## Bring Your Own Device (BYOD) / Mobile Learning Device (MLD) Policy

### EDUCATIONAL RATIONALE:

The International Society for Technology in Education (ISTE) Standards for Administrators (ISTE Standards•A) are the standards for evaluating the skills and knowledge school administrators and leaders need to support digital age learning, implement technology, and transform the education landscape. The ISTE Standards for Teachers (ISTE Standards•T) are the standards for evaluating the skills and knowledge educators need to teach, work, and learn in an increasingly connected global and digital society. ISTE Standards for Students (ISTE Standards•S) are the standards for evaluating the skills and knowledge students need to learn effectively and live productively in an increasingly global and digital world. According to ISTE, “As technology integration continues to increase in our society, it is paramount that teachers possess the skills and behaviors of digital age professionals. Today's students need to be able to use technology to analyze, learn and explore. Digital age skills are vital for preparing students to work, live and contribute to the social and civic fabric of their communities.”

It is essential that we continue to advance our efforts in creating a district-wide digital age learning culture and the implementation of comprehensive technology integration to increase student achievement, promote excellence, and achieve Cyber Citizenship. Bring Your Own Device (BYOD) continues to transform the classroom learning environment by creating new opportunities for learning. The advantages of implementing personal Mobile Learning Devices (MLDs) for educational purposes include, but are not limited to the following:

- *Interactive Learning*
- *Differentiated Instruction*
- *Learning Beyond Classroom Walls*
- *Increased Engagement*
- *Increases Student Authority Over Learning*
- *Personalized Instruction*
- *Easier Collaboration*
- *Social Development*
- *College and Career Readiness*
- *Cost Effectiveness*
- *eBooks*

The implementation of BYOD/MLD along with 21<sup>st</sup> Century technology integration continues to transform the education landscape into an active, engaging, opportunistic, and customized digital age environment. The Bellmore-Merrick Central High School District is committed to creating a cutting-edge 21<sup>st</sup> Century digital learning environment.

Adopted:	08/18/2014
2 <sup>nd</sup> reading:	08/18/2014
1 <sup>st</sup> reading:	08/06/2014

## **Bring Your Own Device (BYOD) / Mobile Learning Device (MLD) Policy**

Students or staff members who wish to utilize their personal Mobile Learning Device (MLD) in school for educational purposes may do so subject to the following terms and conditions.

### **EDUCATIONAL PURPOSE:**

Students and staff members may connect their personal MLD to the BMCHSD Wireless Network for school-related purposes and activities only, consistent with and subject to the district policies and regulations and this agreement.

All personal Mobile Learning Devices attached and/or connected to the school network are treated as school computers under the district's Acceptable Use Policy and are to be used solely for the purpose of enhancing the educational process with proper teacher supervision while so connected.

### **ACCEPTABLE DEVICES:**

#### **Mobile and Handheld Devices**

Tablet technology, eReaders, and Smartphones are permitted for use on our network. This category includes but is not limited to iPads, Android tablets (Samsung Galaxy, Asus Transformer, etc.), eReaders (Kindles, Nooks, etc.), and Smartphones (Samsung Galaxy, iPhone, HTC One, etc.).

#### **Computers**

Laptops and netbooks with either Windows or Apple operating systems are permitted on our network. It is expected that these devices will have 1) current antivirus software, and 2) be fully charged and maintained to work properly during the school day.

**3G/4G Network Access is Prohibited:** Mobile Learning Devices such as Laptops, Tablets, e-Readers, and Smartphones, are often equipped with 3G/4G wireless accessibility, which the BMCHSD is unable to filter or monitor. Students who bring 3G/4G – enabled devices must access the Internet via the District's filtered Wireless Network connection only. Violators may have their devices confiscated and may be subject to other disciplinary action.

### **USER RESPONSIBILITIES:**

A student or staff person who brings their personal Mobile Learning Device to school is personally responsible for the equipment. Responsibility for the maintenance and repair of the MLD rests solely with the owner. Any damage to the MLD is the responsibility of the individual.

Any software residing on Personal Mobile Learning Devices that is utilized while connected to the BMCHSD Wireless Network must be personally owned or licensed and will not be supported or maintained by the district. The MLD should have up-to-date antivirus software installed to protect the individual device and its programs.

**DISTRICT RESPONSIBILITIES:**

The District technology department will not service or repair any personal MLD not belonging to the district. No software that is deemed by the technology department to be for personal use will be supported under any circumstances. If such software interferes with district approved software or hardware, the technology department may prohibit access to the BMCHSD Wireless Network unless such software is removed from the personal Mobile Learning Device.

The student/staff person is responsible for the security of their personal MLD when it is not being used. BMCHSD does not guarantee the privacy or security of any material stored on or transmitted by any personal Mobile Learning Device.

**TERMS AND CONDITIONS OF USE:**

Personal Mobile Learning Devices can be connected to the district's wireless network, including access to the Internet, under the following conditions:

1. Use of personal MLDs must adhere to the Bellmore-Merrick CHSD Acceptable Use Policy.
2. All MLD users are required to utilize the BMCHSD secured wireless network to access the Internet. Users must login to the wireless network using their district user ID and password.
3. Students may Not use any Mobile Learning Devices to record, transmit or post photos or video of a person without the individual's knowledge and consent. Images, video, and audio files recorded at school may not be transmitted or posted at any time, without the expressed permission of a district faculty member directly involved in the creation of said images, video, and/or audio file.
4. MLD use during class is governed by the teaching and administrative staff. Student users understand that the classroom teacher has the authority to determine when use of personal mobile learning devices is or is not appropriate.
5. Students must comply with the teachers' request to refrain from using a MLD or to turn off the device.
6. Student and staff members are responsible for the proper care of personal MLDs, including all maintenance and repair, replacement or modifications, and software updates necessary to effectively use the device.
7. Students will not be provided the ability to charge devices, as electrical cables will create a safety hazard. Please make sure any MLD is charged before bringing it to the school.
8. District personnel are not responsible for the security or condition of students' personal MLDs.
9. Violation of Acceptable Use Policy while using a personal MLD on the district's wired or wireless network may result in disciplinary action pursuant to the district's Code of Conduct.
10. Users must submit a completed and signed Student/Staff Use of Personal MLD Agreement.
11. The use of private 3G/4G wireless connections is prohibited.

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**Please sign the acknowledgment on the following page and return it to your school building.**

**Bellmore-Merrick Central High School District**

**Bring Your Own Device (BYOD) / Mobile Learning Device (MLD) Agreement**

**ACKNOWLEDGMENT AND SIGNATURE:**

I have read and consent to the Student/Staff Use of BYOD/MLD Agreement.

I understand that my network access rights may be removed by the school principal or designee if I violate any of the terms and conditions set forth above.

\_\_\_\_\_  
Student/Staff/Owner Name - Please Print

\_\_\_\_\_  
Student/Staff/Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name - Please Print

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date